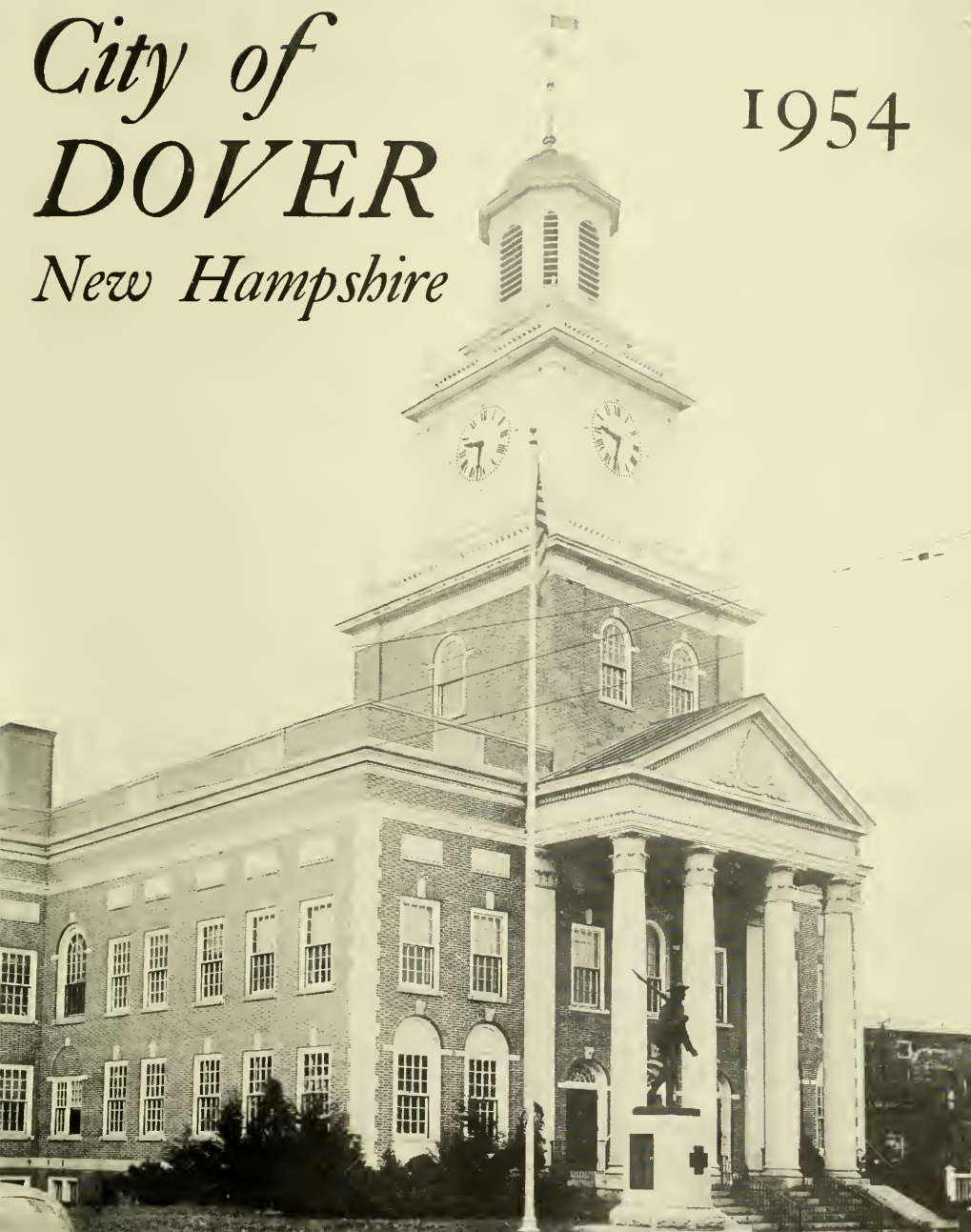


# *City of* **DOVER**

*New Hampshire*

1954



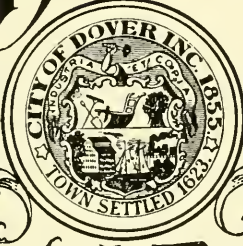
**ANNUAL REPORTS FOR 1954**

**University of New Hampshire**

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# CITY of DOVER, N.H.



Annual Reports

The seal of the City of Dover, New Hampshire, is a circular emblem. It features a central shield with a ship, a plow, and a sheaf of wheat. Above the shield is a banner with the word "DIVERSITY". The outer ring of the seal contains the text "CITY OF DOVER INC. 1855" at the top and "TOWN SETTLED 1623" at the bottom. The seal is flanked by ornate, symmetrical scrollwork.

1954



THE HONORABLE THOMAS H. KEENAN

# THE MAYOR'S REPORT

## TO THE CITIZENS OF DOVER

TO THE CITIZENS OF DOVER:

I have the honor of submitting herewith to the people of Dover my report for the year 1954.

As Mayor of the City of Dover, during the past year I have tried to conduct the affairs of the City in a sound and acceptable manner, and in spite of political controversy, I have continued to strive for efficiency and economy—which I feel is my responsibility to the community as a whole.

The water supply of the City of Dover has been a source of great concern for the past few years, and shortly after my inauguration, I appointed a committee to study this problem. This committee, after an exhaustive survey and study, was able to effect a temporary alleviation and recommended a new filtering plant for the treatment of Dover water. Their recommendations have been accepted and this plant will soon be under construction. In an effort to increase water pressure and obtain an additional supply of water on the North side of the city, a new well is being installed north of Willand Pond.

The City Council approved a bond issue of \$180,000.00 for these improvements to our water supply.

One of the most important problems facing the administration, is the attracting of new industry to our city, to fill the vacant factory space and to give employment to our people. A citizens committee has been formed for this specific purpose, and they have spent many hours working together for the industrial development of Dover. Several Massachusetts firms have been interviewed and we are confident that within a very short time there will be concrete evidence of the accomplishments of the Industrial Committee.

The parking situation in Dover has become a serious problem, and if Dover is to continue as a shopping center, we must find some adequate solution. A parking lot has been developed on the Mill property on Main Street, and in conjunction with the County authorities, additional facilities have been added at the County Court House. We have asked the Planning Board to give this matter very serious consideration, and they have recommended the installation of an off-street parking lot on First Street. We hope and expect that, before another year has elapsed, a parking lot will be in existence on First Street, and that we will be successful in making application to secure federal aid for the development of parking facilities under the Revived Main Street Project.

The New Hampshire Pollution Board has made certain demands on the City of Dover, in regard to the pollution of the Cochecho River. In-



creased housing has augmented this problem, and during the past year it was necessary to have a comprehensive sewer survey of the City of Dover made by qualified engineers. A great deal of valuable information is contained in this comprehensive survey, and it is the first time that the City of Dover has ever had a complete record of existing sewer lines. A survey such as this will prove its importance for many years to come, in the event of any trouble spots in a sewer and in the extension of sewer lines. The survey is now in the hands of the New Hampshire Pollution Commission and some solution for this problem must be found. We hope to make application for whatever Federal aid may be available for this work.

In my inaugural address, I recommended that a recreation area be developed on the lot which has been purchased by the city for a North Side School. This playground is now a reality and the Horne Street Playground provides recreational facilities for this section of the city, with a tennis court, ball field, skating rink and other playground equipment. We hope to further develop this much-needed recreation center.

The City of Dover was visited by two catastrophies during the year—namely hurricanes Carol and Edna. Damage was heavy and a great many trees either fell or were taken down by the city, with much more work still needed to be done.

A twelve inch snowfall just before Christmas gave the Public Works Department an opportunity to try out two new sidewalk plows, purchased this year. Residents of Dover have bid farewell to Judy, Cindy, Dolly, Harry, Prince and Old Nell—the horses who for a number of years have drawn the sidewalk plows. Thus ends the horse and buggy days for the City of Dover.

No administration has any desire to raise the tax rate, but due to increased costs and decrease in surplus and revenue, it was necessary to raise the tax rate \$4.70 per thousand. This is broken down as follows:

Increase for completion of North Side Sewer and Extensions	1.00
Increase in School Appropriation	1.48
Increase in Bonded Indebtedness and Retirement	.98
Decrease in surplus and other revenues	1.79
	<hr/>
	5.25
Increase in valuations and reductions of overlay	.55
	<hr/>
	4.70

As Mayor, I have revived the practice of ringing the bells in all the churches on the 4th of July, a practice which I know, in my own particular case, was quite an inspiration when I was a youngster. I feel that we should do everything we can to stress the importance of what our forefathers did for the cause of Independence.

The citizens of Dover have every reason to be proud of our beautiful Municipal Building. When I took office, the tower of the building was greatly in need of repair. During the past year this repair work has been done and the tower has been refinished with gold leaf.

During the Christmas Season, it afforded us a great deal of pleasure to add a touch of the Holiday Spirit, by lighting the front windows of the City Hall. We are indebted to the students at the Vocational School, under the direction of Bernard Smith, who made the candles for the windows at a very nominal cost to the city. Next year, with the cooperation of Mr. Smith and the students at the Vocational School, we hope to have the Spirit of Christmas glowing from every window in the Municipal Building.

A new administration has to make adjustments. In the past year, I have tried to consider the welfare of the people of Dover. I have endeavored to meet the challenge which was placed on my administration by dealing fairly and honestly, and to the best of my ability, with all problems brought before me.

With the close of the year 1954, the City of Dover is about to start on a new era—for in June 1955, we shall have completed 100 years as a City—a period in which Dover has developed into a combined industrial and residential community, populated by citizens who are friendly, co-operative and industrious. With this thought in mind, and for the purpose of having a celebration worthy of the occasion, a Centennial Committee has been appointed. This Committee has organized, and they are working on tentative plans from which they expect to develop one of the most outstanding celebrations ever held in the City of Dover. This historic observance will be held August 14 through 21, 1955.

I am sincerely grateful to all those who have worked with me during the year; all Board and Committee members, department heads and employees of the City, and may we all work together to make Dover thrive in '55, our Centennial Year.

Respectfully yours,

THOMAS H. KEENAN,

*Mayor*

December 31, 1954

# ADMINISTRATIVE OFFICERS

Mayor

Thomas H. Keenan

Assessors

Albert Marcotte  
(Resigned March, 1954)

George Garland  
(Resigned August, 1954)

Terrence O'Neil  
(Appointed May, 1954)

James Kageleiry  
(Appointed August, 1954)

William Connell

Cemetery Superintendent

Francis Lennon

City Attorney

James Jackson

City Clerk and Purchasing Agent

T. Casey Moher  
(Reinstated February 23, 1954)

City Collector

Alfred J. Guilmette

City Librarian

Edgar Bois

City Surveyor

Miss Anne Elizabeth Leach

City Treasurer

Gerard Crawford  
Thomas P. Duffy

Finance Director

Robert W. Herlihy  
(Resigned November 30, 1954)

Fire Chief

Norman T. Brownlee  
(Appointed Dec. 1, 1954)

Highway Superintendent

Thomas W. Clancy

Overseer of the Poor

Edward C. Smith

Mrs. Helena M. Dillon  
(Deceased)

Parks Superintendent

Mrs. Margaret E. Seymour  
(Appointed August, 1954)

Police Chief

Lawrence J. Myers

Public Works Director

John J. Murphy

Sanitation Officer

Maurice J. Myers

Superintendent of Schools

Dr. Max Winer

Water Superintendent

Charles M. Northrup

Wentworth Hospital Director

Patrick F. Hanratty

Miss Mary Callahan



# MUNICIPAL OFFICERS

*City Council:* Andrew R. Courteau, Acting Mayor; Stephen T. Burns, Philip J. Foster, Patrick J. Greene, Carroll E. Hall, Norman B. Rogers, W. Raymond Stackpole, Albert E. Taylor, Vernon W. Webb, Thomas H. Keenan, Mayor; T. Casey Moher, City Solicitor; Alfred J. Guilmette, City Clerk.

*Planning Board:* Thomas H. Keenan, Mayor; Alfred J. Guilmette, City Clerk; Carroll E. Hall, Councilman; Eugene S. Meserve, Chairman; Arthur J. DuBois, Clerk; James F. Behan, Albert O. Bernard, Lawrence R. Nealley, Walter Fischer.

*School Committee:* Maurice A. Blais, Chairman; Charles A. Crocco, Clerk; Robert E. Keefe, Thomas H. Keenan, Fanny Morrison, Beatrice Crosby, Eleanor Tinker, Walter H. Keays.

*Zoning Board of Adjustment:* Kenneth Clark, Chairman; Alfred W. Mairs, Sr., Clerk; Paul Karkavelas, Stanley V. Thorpe, Romeo W. Courchesne.

*Hospital Trustees:* Louis Stocklan, Chairman; Kelly Wynot, Albert L. Nelson, Patrick H. McManus, Ernest W. Christensen.

*Cemetery Trustees:* C. Arthur Hull, Chairman; Frederick C. Smalley, Clerk; H. Nason Avery, A. Thornton Gray, James E. Wentworth.

*Library Trustees:* Hector J. Desjardin, Chairman; Francis R. Dodge, Clerk; Leo D. Flanagan, William A. Piper, Anna K. Buckley.

*Trustees of the Trust Funds:* John F. McNally, Roy B. Ireland, Robert Herlihy.

*Park Commissioners:* Daniel R. Flynn, Chairman; William McKone, Thomas B. Markey.

*Water Commissioners:* Roy B. Ireland, Chairman; Alfred Mairs, Sr., Samuel B. Blair.

*Dover Housing Authority:* Edward Murphy, Guy Wiggin, Samuel W. Greene, Louis Stocklan, Bernard Paul.

*Joint Building Committee:* Maurice Blais, Chairman; Charles A. Crocco, Robert E. Keefe, Thomas H. Keenan, Andrew Courteau, Carroll E. Hall.

*Plumbing Board:* Robert Labrie, Chairman; James McCoolle, Inspector; Patrick F. Hanratty.

*Police Commissioners:* Henry J. Carrier, Frank G. Wilkinson, Chairman; Herbert B. Carberry.

*Personal Advisory Board:* Henry J. Mayrand, Chairman; Hubert C. Stanley, Dr. Peter T. Lampesis.

*Board of Assessors:* William H. Connell, Clerk; Terrence O'Neill, James Kageleiry.

# BOARD OF ASSESSORS

YEAR ENDING DECEMBER 31, 1954

The Assessors Office consists of three part-time Assessors, one appraiser and one clerk.

In the Assessors' office there are two office machines which are used frequently. These machines are: Addressograph and Graphotype.

The Graphotype is used in making plate changes. Plates are used for Head and Poll Tax and for Property taxpayers. These plates list names, addresses, location of property, and etc. depending on the purpose of its use. Only through constant corrections are these plates accurate.

The Addressograph, as the name implies, addresses all the tax bills, which consist of Head and Poll Tax, Property Tax, and Stock-in-Trade Tax. This addressing system is possible by using the plates made with the Graphotype and by feeding them through the Addressograph.

In this office, we have the responsibility of preparing all the property tax bills. The following procedure is used to arrive at the amount of tax each individual property owner must pay: The assessment plus the personal property, (boats, animals, etc.) minus the Veteran's exemption, (if one is entitled to it) then by taking the sum and multiplying by the tax rate, we can arrive at the amount of taxes each individual must pay. This process must be used for each and every tax bill. We have approximately 4,500 property taxpayers.

Every year, we send out approximately 4,500 Inventories. As they are returned, we list all information given on these forms, correct our property plates and adjust our records. Also, we have approximately 900 Veteran's Exemptions which must be processed. First, we must check to see that the applicant is a bonafide veteran, then by checking his assessment against his mortgage, the exemption is either granted or withheld.

Below is listed a Chronological list of the year's duties:

- March: Poll and Head Tax Enumerators cover the City and take the Census. As the enumeration cards are returned, they are checked and plates are corrected to correspond. Last year, 7,670 Poll Tax and 10,014 Head Tax bills were addressed on the Addressograph.
- April: All transfers of Property must be processed at this time. This involves the up-keep of our records, plates, and our maps which are re-edited yearly and revised to show all sub-divisions of lots and changes in land boundaries. We also check new oil burners. This accounts for a small rise in many persons' tax assessment.

May, June and July: These months are used to total the amount of taxable property in the City of Dover. The tax rate is then established.

August: After totalling our property work-book which is called a blotter, it is necessary to make a typewritten copy for the Tax Collector. This book is called a Warrant. We also print all the tax bills with the Addressograph.

October: Timber Tax is committed to the Tax Collector for collection.

The total assessments and collections for the year 1954 are listed below:

Property Tax	\$19,400.341.00	\$ 940,925.32
Stock-In-Trade	6,046,658.00	293,263.20
School Tax	89,580.00	1,487.02
Bank Stock		2,164.50
Timber Tax		194.76

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\$1,238,034.80

Respectfully submitted,

BOARD OF ASSESSORS

# CEMETERY DEPARTMENT

YEAR ENDING DECEMBER 31, 1954

TO THE HONORABLE THOMAS H. KEENAN, MEMBERS OF THE CITY COUNCIL  
AND BOARD OF TRUSTEES:

The main efforts of this department are concerned with the continual care of the grounds. This type of work does not vary much over the years and includes the raking of the grounds, cleaning up leaves and falling limbs, picking up pots and baskets and other debris.

In addition to this work there were 121 interments which is the smallest number in the last few years. Four lots were graded and 42 graves were settled and returned.

Foundations were poured for 19 Monuments, 20 double Headstones and 53 Markers. All corner posts in the lots of Group 13 and 15 were raised up flush with the ground because of the grass and ground covering them, they are hard to find in the winter.

The following sale of lots were made: one 12 grave lot, two 8 grave lots, six 6 grave lots, one 4 grave lot, three 3 grave lots and 33 single graves. During the year the Cemetery was mowed 8 times and part of the Cemetery 9 times because of the rain. The Major Waldron burying ground and the Roberts Cemetery were mowed and cleaned several times during the year.

The Avenue from the Chapel to the Grand Army lot joining the North Avenue was finished and the Bank made available for lots. Group 17 is nearly completed, there were 115 loads of filling hauled from the Dover Sand & Gravel Company in the Department truck which was loaded by the company, without cost to the Cemetery.

A lot of work had to be done after Hurricane Carol. There were 32 trees blown down and many limbs broken, all of this work was completed by the department with the exception of hauling away stumps which the Public Works Department assisted in doing.

I would like to express at this time my appreciation to all other departments who assisted me in any way during the year, and to all cemetery employees for their splendid cooperation.

I wish to thank his Honor Mayor Thomas H. Keenan and the Board of Trustees for the honor they bestowed on me during the past year.

Respectfully submitted,

FRANCIS LENNON,

*Cemetery Superintendent.*

# CITY CLERK

## and

# PURCHASING DEPARTMENT

Employees 3

Total Expenditures \$14,594.57

Election Officials 56

Net Revenues \$6,739.88

January 25, 1955

TO HIS HONOR THE MAYOR, THOMAS H. KEENAN, AND MEMBERS OF THE  
CITY COUNCIL:

Gentlemen:

Herewith is submitted the annual report of the City Clerk and Purchasing Agent for the year 1954, consisting of the following agencies embodied in this department; Council Activities, Elections, Vital Statistics, Administration and Revenues, and Purchasing.

### COUNCIL ACTIVITIES

During 1954 the Mayor and Council were actively engaged in many legislative sessions numbering 22; one Organizational, 12 Regular and 9 Special meetings demanding an ever increasing amount of time and study which they performed diligently, unsparingly and assiduously having an attendance record of 97% which is undeniably outstanding. The Council adopted 4 ordinances, 39 resolutions, and acted upon 51 petitions in 1954, classified thusly: 6 street lights, 4 sidewalks, 9 new streets, 14 water and 10 sewer constructions, 3 gas service stations, 1 fire hydrant, 3 reclassification of zoning districts, 1 for moving a house.

There were also 2 Public Hearings, one on the 1954 budget or appropriations measure, and the other on a \$180,000.00 bond issue to construct a water filtration plant and to dig a new well in the Granite State Park area to alleviate the low water pressure in that district, clearly denoting a very progressive year in municipal activities.

### ELECTIONS

There were two elections held in 1954, the first being the State Primary Election held on September 14, and at which time there were 2849 ballots cast, the second was the State Biennial Election held on November 2, 1954 when 6222 ballots were cast, the total cost of these two elections was \$4,004.79 which was \$719.79 more than was allotted in the elections account of \$3,285.00 and due primarily to the supervisors who had to put in many more hours of work due to very inaccurate check-lists which have not been completely revised for over 40 years, demonstrating unmistakably the urgent need for a re-registration in this city.



# VITAL STATISTICS

There was an increase in all vital statistics during 1954 as illustrated below:

	1954	1953	
Births .....	452	435	+17
Marriages .....	193	174	+19
Deaths .....	236	198	+38

amounting to 17 more births, 19 more marriages and 38 more deaths, the latter is not very desirable but nevertheless not too disturbing and pleasantly obscured by the records of increased births and marriages.

# ADMINISTRATION AND REVENUES

Doubtless many citizens in this city are unaware of this fact, that 90% or more of all the printing done for the various departments of the city is performed in the City Clerk's Office by his two assistants on a multigraph, resulting in a considerable saving to the city in both money and convenience; e.g. in 1948 a second hand Multigraph was purchased more or less as an experiment but which proved to be over the past years a very sagacious acquisition; this year a new Multigraph was purchased to replace the old one so that this work could be performed more advantageously.



There seems to be an increasing demand each year for certificates, licenses, documentary records, attested copies of various legal forms, and the recording of conditional sales, mortgages, writs, discharges, etc. evidenced by the following summary of revenues in this year:

Pool and Bowling Licenses .....	\$ 240.00
Taxi Licenses .....	375.00
Plumbing Permits .....	458.55
Auditorium Rentals .....	1195.00
Conditional Sales .....	942.00
Personal and Chattel Mortgages .....	422.00
Marriage Licenses .....	579.00
Discharges .....	182.50
Birth Certificates .....	324.00
Marriage Certificates .....	53.50
Death Certificates .....	109.50
Corridor Rental (March) .....	41.50
Voting Certificates .....	18.00
Bellamy Park Licenses .....	60.00
Primary Fees .....	57.00
<hr/>	
Total .....	\$5057.55
Dog Licenses (After expenses) .....	1682.33
<hr/>	
Grand Total .....	\$6739.88

#### PURCHASING DEPARTMENT

The purchasing department which is the latest addition to the City Clerk's Office continues to be a most active adjunct in the department, requiring continuous supervision of all bids, inquiries and purchase orders executed for all the various departments of the city, and also necessitating the employment of an extra assistant in this office for the greater part of the year, proving beyond a doubt that centralized purchasing and competitive bidding in Municipal Government when meticulously and impartially performed under the scrutiny and analysis of the Mayor, accounts for a tremendous saving of money to every citizen and taxpayer in this city.

Respectfully submitted,

ALFRED J. GUILMETTE,

*City Clerk and Purchasing Agent*

## CITY SOLICITOR

TO HIS HONOR, THE MAYOR AND THE CITY COUNCIL OF DOVER:

Herewith I submit my report as City Solicitor for the year 1954:

- I. A working agreement between the City of Dover and the American Federation of State, County and Municipal Employees was drawn at the request of the City Council.
- II. All ordinances of the City of Dover were compiled.
- III. Suits of E. L. Casey Co. and M. J. Murphy & Sons against Pitman-Brown Co. and the City of Dover are currently being tried in the Superior Court of Strafford County.
- IV. Petition for Declaratory Judgment entitled "J. Ludwin Proulx v. The City of Dover" was begun on November 12, 1954 to obtain the right for the petitioner to operate a stone quarry on Back River Road. The City's Answer and Motion to Dismiss was filed on December 6, 1954. Hearing will probably be had in February, 1955 Term of Superior Court.
- V. Actions by Napoleon and Mary Boucher, Fred E. and Luke A. Riley, and Beatrice C. Crosby v. The City of Dover are pending. Hearing thereon probable in February 1955 Term of Superior Court.
- VI. Various legal instruments were drawn for the different City Departments and several opinions were rendered to the City Council, Mayor and various Department heads.
- VII. Actions entitled "John N. Vatistas v. City of Dover" and "John Mitchell v. City of Dover" were settled by the prior City Solicitor after hearing in Superior Court and appeal to the Supreme Court.
- VIII. All criminal matters brought to the attention of the Solicitor were disposed of in Municipal Court. For a detailed report of action taken, reference is made to the report of the Chief of Police.

I wish to thank all officers and employees of the City of Dover for their kindness and cooperation during the past year.

T. CASEY MOHER,  
*City Solicitor*

December 29th, 1954.

# FIRE DEPARTMENT

TO HIS HONOR THE MAYOR AND CITY COUNCIL:

This is to submit my report for the year 1954.

## PERSONNEL

The Department consists of 14 permanent men and the Chief, working 24 hours on and 24 hours off duty.

## EQUIPMENT IN SERVICE

One 750 gallon pumper, one 1000 gal. pumper (28 years old), one 500 gal. pumper, one combination wagon, one 85 foot aerial ladder, two 800 gal. tank trucks, one panel truck, one trailer truck, one skid pump and the Chief's car.

## EQUIPMENT IMPROVEMENTS

Engine No. 2 was given a new paint job.

## NEW EQUIPMENT

Seven hundred and fifty feet 2½ in. double jacket hose, 250 feet 1½ in. double jacket hose, 5 new fire alarm boxes. Complete set of batteries for the fire alarm system.

## MAINTENANCE OF FIRE DEPARTMENT BUILDINGS

Apparatus floor at the Central Fire Station was repainted. Minor repairs were made on the building.

## FIRE ALARM SYSTEM

A new circuit was added that took in the Back River Road area.

The alarm system was given a complete survey by the Gamewell Company and a new cable was recommended. Thirty-four thousand feet of new wire was used on new work and repairs after the two hurricanes hit us.

## PERMITS AND INSPECTIONS

There were 1509 permits issued for kindling outside fires, 203 installation permits issued for new power oil burners, and 1200 building inspections.

All foster homes in the city were inspected, as well as the County Home, Home for the Aged and Children's Home.

## OUTSIDE ASSISTANCE

The Dover Fire Department during the year rendered assistance to the following communities: Barrington, Somersworth, Madbury, Berwick, Me.

## NUMBER OF ALARMS

A total of 379 calls were answered by the members of the department. Of this number, 326 were still alarms or telephone calls handled by the permanent men; 53 were box alarms answered by the entire department.

## PROPERTY INVOLVED IN FIRE AND DAMAGE RESULTING

These figures include only buildings that were directly involved in fires, and do not include those buildings that had oil-burner and chimney fires, unless there was some damage resulting.

Assessed value of property	Insurance on property
\$720,900.00	\$486,500.00
Damage to buildings and contents	Insurance paid on property
\$ 96,214.32	\$ 95,314.32
Net Loss—\$900.00	

## IN CONCLUSION

At this time I wish to thank the Mayor and City Council, press, radio, local police department, state police, Fire Marshal Aubrey Robinson, and Inspectors Alan Jenkins and Herbert Whitney, Aux. Fire Chief Walter Ford and his CD department; Ed Lord, CD Dispatcher; Fire Chiefs and departments in all surrounding communities, Public Works Supt. Maurice Myers and the Public Works Department, City Solicitor, Dover Fuel Company, Lord & Keenan Company, J. K. Horne Company, Beckwith Mfg. Company, and United Tanners and all those who in any way cooperated with my department during the past year.

Respectfully submitted,

THOMAS W. CLANCY,

*Chief*



# HEALTH DEPARTMENT

TO HIS HONOR THE MAYOR, THOMAS H. KEENAN, AND MEMBERS OF THE CITY COUNCIL:

Gentlemen:

Herewith submitted is the report of the Health Department, and the Weights and Measures Department for the year 1954.

The Dover Health Department has been active in promoting sanitation in the best interest of its citizens in the community.

Dover's restaurants, cafes, and grocery stores, have a fine record as to the sanitation and upkeep as any in the State. The State Board of Health has checked with me regarding to sanitation, and the report is that Dover has a clean slate.

Without the cooperation of the other administrative departments in the City, this could not be possible. I therefore wish to thank all of the officers for their help, and cooperation.

During the year 1954 Dover had its share of communicable diseases. There were 15 Poliomyelitis cases, 57 cases of infectious hepatitis, 29 cases of scarlet fever, 26 cases of measles, and 11 cases of chicken pox.

GENERAL SANITATION	<i>No. of Inspections</i>
Eating Establishments	295
Grocery Stores	201
Public Buildings	48
Bakeries	27
Dwellings	109
Water Samples	117
Sanitary Fill	48
Nuisance Complaints	277
Rat Control	9
MILK	
Dairy Farms	44
Milk Plants	14
Milk Samples	149
Ice Cream Plants	28
COMMUNICABLE DISEASE	
Investigations	136
Homes Placarded	49
FOSTER HOMES	
Investigations	19
License Granted	18

## WEIGHTS AND MEASURES

Scales tested and sealed	239
Gasoline pumps tested and sealed	127
Fuel trucks tested and sealed	34

Respectfully submitted,

DR. MAX WINER,

*Health Officer*

# OVERSEER OF THE POOR

TO HIS HONOR THE MAYOR, AND GENTLEMEN OF THE CITY COUNCIL:

I hereby submit the annual report of my office for the year ending December 31, 1954.

Direct Relief	\$43,112.30
Old Age Assistance	22,429.14
	<hr/>
	\$65,541.44

## *Expenditures*

Food	\$12,685.85	Board Adults	8,387.25
Fuel	1,535.86	Board Minors	3,204.03
Rent	4,325.25	Electricity	227.81
Ambulance	124.00	Salaries	4,383.96
Burial	680.00	Clothing	184.67
Office Expense	831.56	Hospital	4,059.19
Medical	2,482.87		<hr/>
			\$43,112.30

During the past year we cared for sixty (60) families. These families represented two hundred ninety-one (291) persons. We had thirty-three (33) singles to care for and five (5) who required extra nursing care. There were thirteen minors. We had twenty (20) who needed aid with medical only. We had fourteen (14) inmates at the County Home.

Baskets were delivered at Thanksgiving and Christmas time, these were donated by students of the U. N. H., Clubs, Salvation Army, etc. We have helped many families with clothing which was given to this office. Toys were also distributed to needy children at Christmas time. Many children were taken to the party given at the Portsmouth Naval Shipyard, where they received very nice gifts. Some were entertained and given gifts at a party held in Durham, sponsored by students.

I would like to thank everyone who has assisted me in any way. I have found that all departments were very cooperative in aiding me to understand the duties required by the Overseer, for they are many and varied. I feel that the Fire Department, the Public Works Department and the Salvation Army should be especially thanked for the assistance rendered at Christmas.

In July of 1954 this office lost a very dear person when Mrs. Helena Dillon, Overseer of the Poor, passed away. She was held in high esteem by everyone.

In closing I wish again to thank each and every one for the help extended to me.

Respectfully submitted,

MARGARET E. SEYMOUR,

*Overseer of the Poor*

# PARK DEPARTMENT

YEAR ENDING DECEMBER 31, 1954

## PARKS AND RECREATION

The Park Department is responsible for the upkeep and maintenance of all the City's park properties.

During the Winter months, the crew works nights flooding the skating rinks and clearing them of snow after a storm. General repairs to the equipment and playboxes are made and a new coat of paint is applied to swings, picnic benches and tables, and all other equipment used during the season.



Every Spring the lawns have to be reseeded, the baseball fields reconditioned with new loom, rolled, dragged, and marked, and the fences and bleachers have to be repaired and repainted.

Bellamy Pool is drained every Spring, cleaned of old sand, and filled with 300 yards of new sand. The bathhouse has to be put into condition after the vandalism during the winter.

The Park Department is also responsible for City owned trees and brush. The brush along the side of the road is cut. Also the Park Department takes care of several monuments throughout the City. Each Spring, all trees are sprayed under the supervision of the Park Department.

The band stand has to be brought out of storage and erected at Henry Law Park for the weekly concerts. Every Thursday, chairs have to be



brought to the stand and the lights made ready. On Friday, the removal of the chairs and picking up paper and trash in the Park is the responsibility of the Park Department.

A regular day in the Park Department consists of: Putting up flags in the morning, deliver play boxes to the playgrounds, pick up papers at all the parks, wash out bathhouses and disinfect the same at Bellamy Park. Cutting grass: Monday, Henry Law; Tuesday, Woodman Park; Wednesday, Guppy Park; Thursday and Friday, Bellamy Park and field. On Saturday the monuments are cut. Every day the baseball fields have to be dragged, rolled and marked. At the close of the day, the boxes are returned to the barn and flags are taken down.

The Park Department also services the other departments as well. For the Overseer of the Poor, this department cuts and delivers wood, moves furniture and delivers clothing. It makes any repairs that come under the Welfare. For the School Department, this department carries desks from one place to another.

The endless task of keeping ahead of their work, and assisting other departments, keeps the Park Department very busy during the year.

## RECREATION

Bellamy Park was opened with Leo Blood, Bruce Seymour, Miss Anastasia McManus and Miss Ellen Norman as supervisors. Many children were seen there during the season and many adults enjoyed the Park also. This park is quite popular all summer as parents know their children are being taken care of by competent instructors.



Other parks in Dover saw a great many children also. The City hires instructors to see that the children are well taken care of and also to see that they enjoy themselves to the greatest extent. They are instructed in all sorts of games. Contests of all kinds are held during the summer and everyone enjoys himself. The instructors really help to make things more enjoyable.

The playground children also held dances during the summer months for the younger set. This and many other activities, under the expert supervision of Director Dale O'Connell, helped to pay for the trips taken to the ball game.

The instructors:

Miss Patricia Morrison—Woodman  
Miss Marilyn Fellow—Henry Law

Miss Doris Labbe —Hancock  
Miss Doris Crateau—Horne St.

All in all a very enjoyable summer, thanks to all those mentioned above, was had by all.

### HORNE STREET

We opened a new playground on the upper end of Horne Street. This playground has installed adequate equipment for the children; Tennis Courts, Little League Ball Park, Skating Rink for the winter months and basketball facilities.

This year a field day was held where all playgrounds entered competition for both girls and boys called an Olympic program and whereby children were credited with points toward a grand total. Champions were awarded jackets.

Our thanks to Dale O'Connell and the members of his staff who have made the Dover Recreation summer program a huge success.

Respectfully submitted,

DANIEL FLYNN, Chairman

*Park Department.*

*Board of Park Commissioners*

# POLICE DEPARTMENT

January 11, 1955.

TO THE HONORABLE BOARD OF POLICE COMMISSIONERS

Dover, New Hampshire

Gentlemen:

I have the honor to submit my Annual Report of all transactions of the Dover Police Department for the year ending December 31, 1954.

During the year 1954 the total number of arrests was 670, or a decrease of 137 arrests under the year 1953.

We cared for 354 lodgers, received and investigated a total of 8,549 complaints. A total of 904 doors and windows were found unlocked and reported to the owners of the establishments. We disposed of 182 animals. We received and reported to the Public Service Company 117 street lights which were burned out.

Our investigations included 384 automobile accidents of which 127 persons were injured, 43 of these being pedestrian. We had two fatalities during 1954, two less than in 1953.

We arrested and arraigned in Court 330 drivers of motor vehicles for speeding, reckless operating and drunken driving, crossing solid yellow lines and passing school buses with flashing red lights. There were several assault cases, breaks and attempted breaks. These cases were handled very courteously and efficiently by the members of our department.

The amount of lost and stolen property recovered and returned to the owners amounted to \$8,001.45.

Attached to this report is a complete record of the Personnel of this department. Also a report of the accidents and the streets where the accidents happened, the number of arrests and the dispositions of these cases in our court, and revenues received for the year, 1954.

New traffic lights were installed in Upper Square and placed in commission on June 10, 1954. Traffic lights were also installed on this date in Tuttle Square and were flashing until August 9, 1954 when they were placed in operation. During the past year double yellow lines were painted on the highway from Eliot Park to Stark Ave. and from entrance of Pine Hill Cemetery to Gage's Hill. Broken white lines painted on highway from junction of Main and Washington Streets to traffic lights in Upper Square and from Central Avenue down to Lower Square. Day cruising with car 187 is still continuing this year which proves very efficient. Car 187 covering 27,825 miles and car 186 mileage 22,011. A new motor was installed in car 186 during the past year. At the junction of Main Street and Portland Avenue a new overhead spot light was installed to protect the traffic officer

on duty there. Eight new parking meters were installed on Main Street, bringing the total of parking meters in the City to 399.

The following is a list of signs installed during the year, 1954:

- 5—Stop signs: Ham and Central Ave.; Union and Central Ave.; Spring and Central Ave.; Summer and Locust Sts.; Mt. Vernon and Hough Sts.
- 2—Warning Stop signs ahead: Glenwood Ave. (2).
- 10—Children Caution: 3 Tolend Road, 3 Sixth St., 1 Freeman's Court, 1 Beech St., 2 Watson Lane.
- 1—Enter Sign: Walnut and Washington Sts.
- 2—Do Not Enter signs: Orchard and Myrtle Sts. and Orchard and Walnut
- 2—25 M.P.H. Speed signs: 2 Horne St.
- 1—Traffic directional sign: Upper Square.
- 1—25 M.P.H. Speed sign Glenwood Ave.

Patrolman Leo Hughes and Clayton Fall resigned May 11, 1954 to enter business for themselves. Patrolman Lewis Perkins resigned August 25, 1954 to accept a position as City Marshal in Somersworth, N. H. On Aug. 1, 1954 Patrolman Harrison Mackey was appointed to the police force.

A loss to the department occurred when Lieut. John A. Smith, a member of the department for twenty-two years passed away on October 21, 1954. A very efficient officer. We extend to his wife and son our heartfelt sympathy.

On September 1, 1954 Patrolman James Munson was appointed to the police force and Patrolman Alvin H. Williams was appointed December 13, 1954. Four Special Officers were appointed on December 14, 1954: Owen McKenney, Frank Redden, Robert Gibson and Normand Grenier.

I desire at this time to express my sincere appreciation and thanks to the Honorable Board of Police Commissioners, the Honorable Ovila J. Gregoire, Judge of Municipal Court, Associate Judge Walter A. Calderwood and City Solicitor T. Casey Moher, the Mayor and members of the City Government, Chief Clancy and members of the Fire Department, Inspector Redden of Motor Vehicle Department, to Colonel Ralph Caswell and State Police for assistance rendered to this department. I would also like to express my sincere thanks to the members of the Police Department for their loyalty and support.

Respectfully submitted,

JOHN J. MURPHY,  
*Chief of Police.*

## PERSONNEL OF THE DOVER POLICE DEPARTMENT

John J. Murphy, Chief	Dewey W. Allen, Deputy Chief
Alphonso M. Ayer, Captain	Henry A. Griffin, Sergeant
Shyrlee A. Couser, Secretary	
Patrick J. Fagan, Patrolman	Raymond P. Pasek, Patrolman
Gustav A. Korn, Patrolman	Frederick U. Fogarty, Patrolman
James F. McCooey, Patrolman	Anthony N. George, Patrolman
Richard M. Flynn, Patrolman	William J. Woods, Patrolman
Daniel W. Murray, Patrolman	Philip J. Conway, Patrolman
George E. Fleming, Patrolman	David S. Richardson, Patrolman
John A. Davy, Patrolman	Harrison D. Mackey, Patrolman
Paul H. Proulx, Patrolman	James F. Munson, Patrolman
Alvin H. Williams, Patrolman	

## ANNUAL REPORT OF THE DOVER POLICE DEPARTMENT, 1954

Arrests during the year other than Motor Vehicle	340
Motor Vehicle Cases	330
Number of calls received and investigated	8,549
Doors and windows found unlocked and reported to owners	904
Animals disposed of	182
Street lights reported out to the Public Service Company	117
Lodgers cared for	354
Accidents	384
Injured	127
Fatalities	2
Total number of arrests for the year 1954	670

## ANNUAL REPORT OF THE DOVER POLICE DEPARTMENT, 1953

Arrests during the year other than Motor Vehicle	448
Motor Vehicle Cases	359
Number of calls received and investigated	8,555
Doors and windows found unlocked and reported to owners	1,026
Animals disposed of	143
Street lights reported out to the Public Service Company	92
Lodgers cared for	242
Accidents	274
Injured	113
Fatalities	4
Total number of arrests for the year, 1953	807

## REVENUES RECEIVED BY THE POLICE DEPARTMENT FOR THE YEAR, 1954

Fines	\$ 1,909.20
Beano	500.00
Revolver	21.00
Junk	50.00
Bicycle registrations	268.00
Dance licenses	31.00
Parking meter receipts	19,850.78
Reimbursement of meters	101.00
Total	<hr/> \$22,730.98



# PUBLIC WORKS DEPARTMENT

YEAR ENDING DECEMBER 31, 1954

## HIGHWAY

TO HIS HONOR THE MAYOR, AND MEMBERS OF THE CITY COUNCIL:

This department consists of thirty-eight permanent men, Director, Superintendent of Streets, City Engineer and Clerk. The total salaries paid to the permanent personnel during the year were: \$138,819.63.

### NEW EQUIPMENT PURCHASED

Two Terratrac G.T. 28 Sidewalk Plows: Terratrac Crawler Tractor 36" sidewalk gauge with lights, equipped with angle sidewalk plows with lift and wheel disc.

STREETS AND ROADS GRAVELED: 13,528 yards of gravel.

Green Hill Rd.	Parking Lot, Mill Yd. Main St.
County Farm Cross Rd.	Drew Rd. for 1/2 mile
Rochester Neck Rd.	Horne St. Playground
Hawthorne Rd.	American House Parking Lot
Mast Rd.	Pleasant View Ave.
Watson Rd.	Three Rivers Rd.
Union Street (rebuilt)	Filter Beds (Water Dept.)
Fairfield Drive	Whittier St.
Hartwood Rd.	Horne St. Rink
Columbus Rd.	First St. Parking Lot
Rabbit Rd.	Willand Pond, New Well Rd.

In addition, 5602 yards of sand and 1378 yards of patch were used in keeping the streets in good condition.

### SEWER MAINTENANCE

First St. New Manhole	Ham St., New Manhole
Sixth, Renewal 30 ft. 12 inches	Hill St., New Manhole
Pumping Station, Manhole	Forest St.
New Catch Basin, Oak St.	Mt. Vernon St.
Prospect St.	Grove St., New Manhole
Union St.	Broadway
New Manhole Central Ave.,	Twombly St.
Sundeen	

There have been seventy-four new sewer entrances made during the year.

### NEW SEWERS CONSTRUCTED

Upper Whittier St. and Glenwood Ave. (work started in '53 and completed in '54) 2940 ft. of 8" pipe  
 Oak St., 506 ft. 8" pipe  
 Hartwood Rd., 184 ft. 8" pipe (sewer extended)

Crescent Ave., Burns Project, 1108 ft. 8" pipe  
 Elmview Circle, 1178 ft. 8" pipe  
 Fairfield Drive, 417 ft. 8" pipe  
 Hawthorne Rd. (sewer extended) 92 ft. 8" pipe  
 Berry Brook (North Side sewer and new sewerage pumping station)  
 6406 ft. 12" pipe, 906 ft. 10" pipe, 937 ft. 8" pipe

#### BRIDGES REPLANKED

One bay of the bridge at Whittier's Falls and the County Farm bridge were replanked. All the bridges in the City of Dover need attention and the sooner the work is started, the safer these bridges will be. They are in a deplorable condition and the City should provide enough money to pay for these bridges and get aid from the State. There isn't one bridge in the City of Dover that I could dare say would be guaranteed for twenty tons.

The thunder storms of July 31 with high wind and the hurricanes, Carol and Edna caused a tremendous set-back to this department causing many changes in the work program. Three months were devoted to taking care of the havoc caused by these storms, trees, brush, catch basins, fill-in work, etc. The department was not prepared for this set-back financially or otherwise as no money is set up for this purpose, consequently snow preparation, such as sand and salt supplies to be hauled into the sheds, had to be delayed. Three carloads of salt have been stored in the sheds to date, and 2,470 tons of salt has been used during the year 1954.



Much of the department's time has been spent in graveling and building the Horne Street skating rink and baseball field.

One-half of Dover Street has been excavated and refilled with gravel to a depth of 18 inches due to a clay condition existing there for years.

#### NEW PARKING LOTS

The Court House lawn on First Street was excavated, refilled with gravel and graded. The curbing has been reset all around the lot with an extra entrance so that there will now be room for parking twenty-three cars. A section on Main Street was graveled and oiled with fencing constructed along the coal pockets and providing a parking space for approximately forty cars.

#### CULVERTS

Watson Rd.

Rabbit Rd.

Oak St.

Long Hill Rd.

#### CEMENT SIDEWALKS LAID

Dover Cooperative Bank

Robbins Auto Supply Co.

Strafford Bank, Washington St. patched

Lothrop Piano Co., Central Ave., patched

#### TOWN ROAD AID PROGRAM

Under this program, the following roads received a coat of Asphalt, a total of 28,315 gals.

Blackwater Rd.

Upper Sixth St.

Long Hill Rd.

Willand Ave.

Smith Well Rd.

Back River Rd.

Middle Rd.

Old Stage Rd.

Tolend Rd.

Hawthorne Rd.

Drew Rd.

Garrison Rd.

#### TAR AND ASPHALT: Total 69,100 gals.

Pine Hill Cemetery

Glenwood Ave.

Locust St.

Wentworth St.

Clifford St.

Towle Ave.

Parker St.

Pincerest Lane

Fisher St.

West Concord St.

Richmond St.

Cushing St.

St. Thomas St.

Grove St. Extension

Granite St.

Horne St.

Snow's Court

Court St.

Ascension Ave.

Paige Ave.

Whittier St.

Cushing Court

Henry Law Ave.

Brookline Ave.

Mill Yd. Parking Lot

Mill St.

Folsom St.  
 Lexington St.  
 Hamilton St.  
 Woodman Park School  
 Union and Federal St.  
 Redden St.  
 Wilbrod Ave.  
 Glencrest

Charles St.  
 Rutland St.  
 Sixth St.  
 Third St.  
 Fourth St.  
 Portland Ave.  
 Portland St.

As in the past, the Public Works Department contributed its part to the Soap Box Derby by filling expansion joints, erecting fences and drawing lines. This costs the City of Dover approximately \$500.00 each year.

#### REFUSE COLLECTIONS

There have been 3688 loads of refuse collected this year and the collection routes are increasing all the time. The following new routes were added this year:

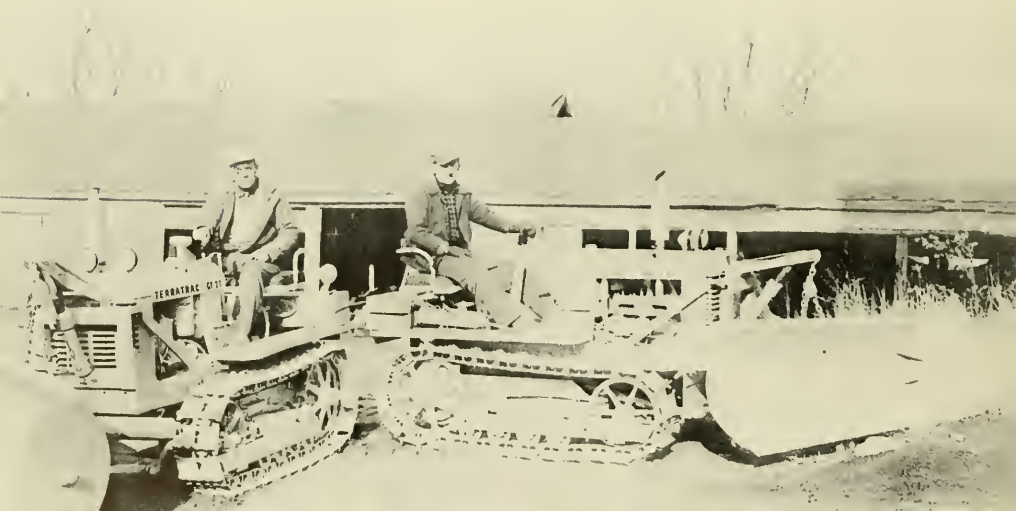
Lowell Ave.  
 Smith Well Rd.

Crescent Ave.  
 Elmview Circle

Floral Ave.  
 Fairfield Drive

I express my sincere thanks to the men who have cooperated with me especially when they were called out during the night to meet emergencies. My thanks also to the Cemetery Department and Water Department for the use of their trucks in storms, to Chief Clancy and his men, the Police Department and Dr. Winer who have assisted me in every way when needed; to Anne Loughlin, Henry Larson, Harold Willand of the State Highway Department and also Mr. Langley of the Bridge Department for the cooperation they have extended me. I am also grateful to the Press and Radio and to the people of Dover for their patience during the storm emergencies.

Respectfully submitted,  
 MAURICE MYERS,  
*Director Public Works*



# PUBLIC LIBRARY

YEAR ENDING DECEMBER 31, 1954

TO THE HONORABLE THOMAS H. KEENAN, THE BOARD OF LIBRARY TRUSTEES,  
MEMBERS OF THE CITY COUNCIL, AND THE CITIZENS OF DOVER:

The 72nd annual report of the Dover Public Library is presented  
herewith:

## LIBRARY STATISTICS FOR 1954

Adult Circulation	43,784
Juvenile Circulation	36,089
Total Circulation	79,873
Books circulated at Book Station (included in above)	2,498
Registration of borrowers during the year:	
Adult	352
Juvenile	408
Total registration for the year	760
Out-of-town borrowers registered in 1954	36
Recorded telephone calls	1,660
Questions answered in Adult Dept. (30 of these required more than 10 min. of research)	2,970
Attendance in the Children's Room	Over 10,000
Questions answered in Juvenile Dept.	632
Pieces of mail received at the Public Library:	
General (magazines and newspapers)	8,475
Government documents	1,545
Government booklets to distribute	2,400
Total	12,420
Total amount collected in Fines, Reserve Cards, and Out-of-town registrations	\$757.45
Visitors to the Historical Room:	
Total number registered (out of state 27)	158
Visitors from Maine, Massachusetts, New York, New Jersey, Ohio, Virginia, South Car- olina, California, and Cuba	



	Adult	Juvenile	Total
Books in Library Jan. 1, 1954	67,861	5,452	73,313
Purchased	619	402	1,021
	<hr/>	<hr/>	<hr/>
	68,480	5,854	74,334
Withdrawn in 1954	142	387	529
	<hr/>	<hr/>	<hr/>
Books in Library Jan. 1, 1955	68,338	5,467	73,805
Books borrowed from State Library in 1954			52
State Library borrowed from Dover Public Library			24

Of course statistics do not tell the whole story of the work that goes on in a public library, but they are necessary to evaluate the work done, and for a comparison with other years. The statistics given herewith show that the Dover Public Library has been a busy center of activity for the year 1954.

A glance at the statistics for the Children's Room reveals the fact that the circulation is increasing there rapidly, notwithstanding there is television in the majority of homes. At times during the last few months it has been necessary for two (2) persons to charge books to the children standing in line after school.

One reason for the increase in circulation in that Room is because of the additional number of juvenile books the Library has been able to purchase with the small increase in appropriation over 1953. Books are magnets and attract readers irresistibly, not only children, but adults as well.

#### STAFF CHANGES

On May 27th Miss Minnie P. Morrill, the Library's devoted and efficient cataloger for many years had the misfortune to fall and break her hip. She was granted an excess leave of absence through the month of October. She made a remarkable recovery, being able to walk now without a cane in the house.

However, Miss Morrill, herself, decided that she should take advantage of retirement on November 1st and this took effect on that date.

For 64 years Miss Morrill devoted herself to all the minute details that are essential to the intricate task of a professional trained cataloger.

When, in 1945, the work of re-cataloging in the Dover Public Library, according to the numerical Dewey Decimal System, was first suggested, Miss Morrill was delighted and welcomed the proposed change, as her training at Drexel Institute in Philadelphia had been based on that system.

In July, Miss Mary Pike of Kittery, Maine, was added to the staff as assistant cataloger to do the cataloging in Miss Morrill's absence, and upon the latter's retirement she was appointed Cataloger. Miss Pike is a trained School Librarian and came to the Dover Library from the Westbrook Junior College, Portland, Maine. She is filling the position of Cataloger most capably rendering valuable service in the task of re-cataloging.

With the graduation of Miss Sandra Carswell from Dover High



School in June it was necessary to secure the services of a new Page, and Miss Florence Farrar, a sophomore at Dover High was appointed in her place and she is proving very satisfactory.

Several staff meetings have been held, the principal ones being May 24th and October 5th. Both of these consisted of reports of the two meetings attended by representatives of the staff with reports of the programs at Manchester (the New Hampshire Library Association meeting) and Swampscott, Mass., (the New England Regional meeting) so that those who did not go could hear the highlights of these programs.

On October 9th a Story Hour Program was prepared for each Saturday morning for the remainder of the year, alternating a film showing and a Story Hour for the different grades through 1-6.

The Librarian was very glad to welcome four teachers with their classes during the year for a tour of the Library.

On January 13 Miss Barry from Woodman Park School.

On November 1 Mrs. Johnson from Sawyer School.

On November 19 Miss Dorothy Whiting from Woodman Park School.

On December 7 Miss Davis from Ida B. Hanson School.

#### GOVERNMENT DOCUMENTS

The Dover Public Library has been for many years, and still is, a Depository Library of Government Documents, which have been sent to us postage free, hitherto, but a law was passed on August 15, 1953 making it necessary for all depository libraries to pay postage on all free material furnished. Some of these documents have been of invaluable service.

The Library was not informed about this change in procedure until six months after the bill had been passed, therefore the Library was obliged to pay postage on all documents received for the fiscal year from July 1, 1953—June 30, 1954.

Immediately the Government Document file was carefully weeded and all but those documents which seemed absolutely essential were eliminated.

#### APPRECIATION

Again thanks are due so many:

To Mayor Keenan, the Board of Trustees, Foster's Daily Democrat, W H E B, those who have donated flowers, winter bouquets, gifts of books and magazines, the Public Works Department for prompt delivery of sand and salt (for our safety) and last, but not least, to our faithful janitor, who, early and late, works inside and outside the building.

At the conclusion of a year's work by an institution, it is always evident to the one at the head of that institution that any success achieved has been accomplished, not by any one person, but by those appointed to assist in the task, so at the end of another year at the Dover Public Library the Librarian wishes to thank all the members of the staff who have cooperated in the various departments of work throughout the year 1954.

Respectfully submitted,

ANNE ELIZABETH LEACH,  
*Librarian*

# SCHOOL DEPARTMENT

THE HONORABLE THOMAS H. KEENAN, MEMBERS OF THE CITY COUNCIL,  
MEMBERS OF THE SCHOOL COMMITTEE, AND CITIZENS OF DOVER:

I respectfully submit my annual report of the activities in the public schools of the City of Dover.

## SCHOOL ENROLLMENT

The number of students enrolled in the Dover Public Schools increased by approximately ten per cent or 219 students. High school enrollment increased by 65 and the elementary enrollment increased by 154. No members were added to the high school staff and only three teachers were added to the teaching staff of the elementary schools. This action resulted in slightly crowded classes in some areas.

## TRANSPORTATION

Two new sixty passenger buses were purchased to replace two forty-eight passenger buses that were worn out. These two sixty passenger buses helped provide additional bus space on routes where there were real estate developments which were causing crowded conditions on the buses. An additional bus had to be put in service to relieve a severe condition of over-loading on the Dover Point Road.

## IMPROVEMENTS

Many improvements were made in the physical plant during the year. Some of the improvements are listed below:

1. Work was completed at Woodman Park School on such items as the Home Economics room, stage lighting, curtains in auditorium, clock to ring the bells, flag pole installation, exterior grading and exterior lighting.
2. Playground equipment was installed at the school lot on Horne St.
3. Eleven rooms were painted at the High School.
4. Two classrooms and the large room for girls in the basement of the High School received Mansville ceilings.
5. Four rooms in the High School were equipped with fluorescent lights.
6. Two rooms in the High School received new curtains.
7. Plaster was patched and masonry work on entrances was repaired at the High School.
8. The doors to the High School were reinforced.
9. All exterior woodwork at the High School received a coat of paint.
10. Automatic sprinkler heads were installed over the furnaces at Sawyer and Pierce Schools.

11. An alarm system was installed at the Davis Vocational School which will sound if the automatic sprinkler system is set off.
12. Replaced wooden steps in the main entrance at the High School.
13. Re-conditioned boys' physical education locker room in the High School.
14. Painted bulletin boards in the High School.
15. Painted wooden trim on exterior of the Ida B. Hanson.
16. Sanded all old finish off the floors in the Ida B. Hanson.
17. Painted seats in toilets at Sawyer and added a fluorescent fixture in each toilet room.
18. Painted some wall areas in Woodman Park.

#### FEDERAL AID

During the spring months the School Department discovered that a change in Public Law No. 874 would cut the amount of Federal Aid available to Dover by about \$11,000. As a result of this discovery a meeting of superintendents was held in Dover to outline a plan for getting this Law revised. The plan devised proved effective and the \$11,000 cut was restored.

Later in the year another meeting was held with superintendents of federally effected districts in New Hampshire, representatives of the State Department of Education and representatives of the United States Department of Health, Welfare and Education. This meeting was held in the School Committee rooms in Dover and resulted in a change in determining the amount of money to which Dover was entitled. This change resulted in an increase of approximately \$3000 for Dover.

#### ADULT EDUCATION COURSES

Adult Education Courses were held in the following areas: Americanization, Personal Typing, Personal Grooming, Millinery, Beginners Dress Making, Advance Dress Making, Art, Furniture Repairs and Woodworking, Blue Print Reading, Rug Making, and Photography. The total number of enrollees for these courses was 170. The Adult Education Courses were under the direction of Mr. Dodge, Assistant Principal of the High School.

#### VETERANS' COURSES

The School Department attempted to make several courses available to veterans or interested adults at the Davis Vocational School. Courses were offered in Machine Shop, Cabinet Making and Radio and Television, but lack of interest on the part of veterans and adults forced all classes to be discontinued except Machine Shop.

#### POLIO CLINIC

The School Department participated in the polio vaccination trial conducted in the spring of the year. Participation in this trial involved

much extra work for the school nurses and all school personnel, but all cooperated fully in the hope that this might prove to be the means by which this crippling disease is finally conquered.

The School Department appreciates the cooperation it has received from all of the City Departments during the year. Also, the School Department wishes to thank the public supporters of our schools who work with us throughout the year for better educational facilities and methods.

Respectfully submitted,

CHARLES M. NORTHRUP,

*Superintendent of Schools*

## TAX COLLECTOR

The Collection Activities for the year 1954 submitted to the Honorable Mayor, Thomas H. Keenan and to the members of the City Council.

During the year 1954, every effort was made to reduce delinquent water bills. Remaining bills as of December 31, 1954 are:

1951	\$ 19.40
1952	316.94
1953	747.45
1954	3,377.59 (April billing only)
	<hr/>
Total	\$4,461.38

A total of \$77,675.11 was collected for the Water Department on Meter Rates, Maintenance and New Service Bills.

A total of 7600 water bills were committed to the Collection Office for meter rates by the Water Department for the year 1954 in the sum of \$88,250.65.

The property warrant committed to the Collector by the Assessors on October 4, 1954 in the amount of property to be collected for the year 1954 was \$1,234,188.52. Of this amount as of December 31, 1954 a total of \$1,078,733.78 had been collected.

On December 31, 1954 the total stock-in-trade for the year 1952 was \$1,004.35. This amount has been reduced to \$299.50, 1953 stock-in-trade reduced to \$2,063.21.

*Tax Sale*—The amount of money due on the tax sale for the year 1953 was \$13,458.27. By the time of the tax sale, which was held June 5, 1954, the amount had been reduced to \$6,356.90.

The amount of property taxes still to be redeemed for all prior years is at an all time low of \$3,932.52—this includes the year 1953.

Total amount of money collected for Motor Vehicle registrations as of December 31, 1954 amounted to \$63,267.97. This shows an increase of \$6,266.65 more than was collected in 1953 for the same period of time.

On August 2, 1954, a Head Tax Warrant was submitted by the Assessors to the Collector in the amount of \$50,070.00. On December 31, 1954 a total of \$32,800.00 had been collected.

On August 2, 1954, a Poll Tax warrant was committed to the Collector by the Assessors in the amount of \$15,340.00. On December 31, 1954, a total of \$10,150.00 had been collected. Many of these Head and Poll taxes are paid at the time of motor vehicle registration so that the figure given at the first of the year is much lower by April first.

Other Collection activities during the year 1954 include the sending out of 7,670 poll tax bills and 10,014 head tax bills.

A total of 1,000 delinquent head and poll tax notices were sent out during the year. A total of 255 shut-off notices were sent to delinquent water customers during the year.

A total of 3,800 water bills were mailed out on April 15, 1954.

On April 7, 1954, a total of 358 courtesy notices were sent out informing the property owners that the posting of delinquent property taxes would be held May 6, 1954.

In the month of October, 1954, a total of 4,573 property tax bills were mailed.

On December 7, 1954, a total of 3,800 water bills were received from the Water Department for the October 15th billing and were mailed out on December 10, 1954.

The Collection Department wishes to thank all the citizens for the fine spirit of cooperation they have shown the Collection Office during the past year, and we also want them to understand that we are always ready to help them with their problems. Your problems are our problems and you are always welcome to come in at anytime for advice or information.

#### YEARLY REPORT AS OF DECEMBER 31, 1954

Motor Vehicle	\$ 63,267.97
National Bank Stock	2,174.50
Cost and Fees	517.55
Property 1954	1,078,733.78
Poll Taxes 1954	10,150.00
Timber Tax	382.69
Penalties on Tax	55.22
Property, 1953	108,945.14
Poll Taxes, 1953	1,998.00
Penalties on Tax 1953	2,166.81
Head Tax 1954	32,800.00
Head Tax 1953	6,845.00
Penalties on Head Tax	643.00
Redemptions	7,163.64
Interest after Sale	567.14
Miscellaneous	17.82

Collections on Dec. 31, '54	\$1,316,392.62
Collections on Dec. 31, '53	1,184,781.96

Amount over 1953 Collection \$ 131,610.66

Respectfully submitted,

EDGAR W. BOIS,

*Tax Collector*



# WATER DEPARTMENT

YEAR ENDING DECEMBER 31, 1954

TO HIS HONOR THE MAYOR AND GENTLEMEN OF THE CITY COUNCIL:

We have the honor to submit the scope of work and activities of the Water Department for the year 1954.

## IMPROVEMENTS TO PURIFICATION SYSTEM:

The activation of the Dover Point Well.

Drains and Sub-Drains, installed at the Old Filter Beds and Basin.

A study of the system by the Water Study Board, and the State of New Hampshire Division of Sanitation.

The acceptance of the Study Board's recommendations to alleviate the North Side Waters heavy iron contents.

The installation of a Soda Ash Feeder at the Lowell Avenue Pumping Station.

## THE EXTENSION OF MAINS DURING 1954 WAS AS FOLLOWS:

Crescent Avenue	1244 ft. of 6 inch C.A. Pipe
Elmview Circle	1202 ft. of 6 inch C.A. Pipe
Hartwood Road	195 ft. of 6 inch C.A. Pipe
Hawthorne Road	78 ft. of 6 inch C.A. Pipe
James Street	214 ft. of 6 inch C.A. Pipe
Middlebrook Road	110 ft. of 6 inch C.A. Pipe
Morin Street	200 ft. of 6 inch C.A. Pipe
Riverside Drive	1041 ft. of 6 inch C.A. Pipe
Roberts Road	1414 ft. of 6 inch C.A. Pipe
Horne Street Playground	320 ft. of 1 inch C.A. Pipe

6" Fire Protection Line, Warren Furniture Company, Third Street

Town of Durham, contractors at U.N.H. three, 6 inch Pressure Taps,

\$100.00 per tap. Total \$300.00.

## AVERAGE MONTHLY CONSUMPTION OF WATER:

January	29,217,000 gallons
February	31,394,400 "
March	36,548,600 "
April	36,094,000 "
May	40,172,000 "
June	42,890,500 "
July	44,189,000 "
August	41,601,600 "
September	39,615,750 "
October	37,500,300 "

November	37,963,350	"
December	36,607,000	"
		"
Total for year 1954	453,793,500	"

#### MISCELLANEOUS

All hydrants were checked and winterized for the season.  
 Installed two drinking fountains at Henry Law Avenue.  
 Removed Fire Indicator Post at D'Arcy's Factory, Maple Street.

#### INDUSTRIAL SERVICES AND METERS INSTALLED

Imperial Shoe Company  
 Park Manufacturing Company  
 Louisville Electric Company  
 New York Street Washette

#### ACTIVITIES OF METER CREW

Number of Meters Read Annually	7,600
Meters Repaired in Homes	66
Meters Repaired at Station	55
Meters Tested by Master Meter	8
Meters Removed	76
Meters Re-Read	13
New Meters Installed	71
Final Readings	65
Water Turn-Ons	102
Water Shut-Offs	73
Meter Complaints Checked	42
Water Pipes Frozen	3
Noisy Meters	5
Frozen Meters	7

In the service department 118 new services were installed, there were 30 renewals, 3 new gates, 3 main gates repaired, 9 mains repaired, 7 hydrants repaired and 44 sidewalk boxes repaired.

We wish to thank the Employees, the Director of Public Works, the Superintendent of Streets and the City Engineer, for the cooperation and help the Department received from them.

Respectfully submitted,

ROY B. IRELAND,  
*Chairman Water Board*

PATRICK F. HANRATTY,  
*Supt. Water Department*

# WENTWORTH-DOVER HOSPITAL

December 31, 1954

TO THE HONORABLE THOMAS H. KEENAN AND MEMBERS OF THE  
CITY COUNCIL:

As the year ends, it is with pleasure that I submit to you a report of the activities of the Wentworth-Dover City Hospital for the year 1954, and the prospective outlook for the coming year.

As you know, the first part of this year was devoted to finishing our new surgical and maternity wing. The completion of any major project usually lags, due to the many odds and ends which must be completed and accepted. It was the intent and purpose of the present Board of Trustees, and also that of the previous Board, to make our new wing one of the best, and I believe this has been accomplished. We have the most modern and superior built-in services in this section of the State. Room furnishings and equipment were thoroughly investigated and only those bids which were consistent with quality and good material were accepted. When the Federal Government made its inspection, I am happy to say, very complimentary reports were given on our new wing.

Although not completely furnished on Hospital Day, the new wing was opened for public inspection. This preview gave the citizens of Dover an opportunity to visit the new maternity and surgical floors, and to see what equipment was still needed. Many of our Dover service organizations visited the new wing, and the Board of Trustees are deeply grateful for the substantial donations which have been made by these service clubs.

The Women's Service Council have worked tirelessly during the past year and we would like to take this opportunity to publicly thank them for the outstanding services performed for the hospital. All of the draperies in the new wing were made and given by this group. They also operate a Snack Bar at the hospital, and spend a great deal of time sewing for hospital needs. They have truly rendered valuable assistance to our hospital and we appreciate all that they have done.

In November, open house was held, and hundreds of Dover residents, as well as residents from other communities, visited the hospital and complimented our most modern and best-equipped hospital wing. Landscaping and grading are still to be done and is contemplated for next Spring.

Tentative plans and discussions on the possible renovation of the old wing of the hospital are now under consideration, with the majority agreeing on an overall, instead of a partial renovation.

For some time, the request for a forty-hour work week for nurses has been a topic for serious discussion. It was recommended that figures be compiled, and these tentative figures be included in the 1955 Budget.

Our accounts receivable has increased considerably and more emphasis was placed on collections. At the present time, it looks as if we

will stay within our budget. Strict budgetary control, with a strong sensible business policy consistent with the best in medical and nursing care, should allow for more service to be given to the patient. I believe that we have the best in medical and nursing services, and this we shall continue.

For 1955, it is my opinion, that, with an increase in patient load, due to the increased facilities, and with a slight increase in room rates resulting from rising costs in food and personnel, that the hospital will continue its upward trend, and will be enabled to decrease its subsidy from the city.

The Board of Trustees are willing and anxious to be of the utmost service to the hospital and to the citizens of Dover, to do a good job to the best of their ability, and are always open to any constructive suggestions that will be beneficial to the patients, the hospital and the staff.

Respectfully submitted,

LOU STOCKLAN, *Chairman*

*Board of Trustees*

# Financial Statements

1954

CITY OF DOVER, N. H.

# AUDIT CERTIFICATE

TO THE MAYOR AND COUNCIL, CITY OF DOVER, N. H.

Gentlemen:

We have examined the accounts and records of the City of Dover for the year ended December 31, 1954, and present our report herewith. We have examined the system of internal control and the accounting procedures of the city and, without making a detailed audit of all transactions, have examined or tested accounting records and other supporting data by methods and to the extent we deemed appropriate.

With respect to taxes receivable, we limited our direct confirmations with taxpayers to the unpaid property taxes for 1954. No direct confirmation of unpaid poll taxes or unpaid State of New Hampshire head taxes was attempted. While no form of loss reserve is carried against any of the tax accounts, it should be pointed out that the city follows the conservative practice of taking tax revenue into account only as the taxes are collected in cash during the year. Furthermore, that portion of the current surplus account attributable to taxes receivable is carried in the balance sheet as reserved pending realization of the related receivables.

In our opinion, subject to the foregoing comments on taxes receivable, the accompanying balance sheet and the related statements of appropriations, revenues, and operating results of the city departments, present fairly the position of the City of Dover at December 31, 1954, and the results of its operations for the year, in conformity with generally accepted municipal accounting principles applied on a basis consistent with that of the preceding year.

Comments on the balance sheet accounts and the related operating statements will be found in the accompanying text.

Respectfully submitted,

ROBERT DOUGLAS & CO.

By EDWARD S. CULVER,

*Certified Public Accountant.*



## COMPARATIVE CONDENSED BALANCE SHEET

December 31, 1954 and December 31, 1953

	Dec. 31, '54	Dec. 31, '53	Increase	1954 Decrease
ASSETS				
Cash—general fund	41,462.15	46,583.43		5,121.28
Taxes receivable	141,311.97	139,665.02	1,646.95	
Miscellaneous assets	24,232.20	34,137.67		9,905.47
Earmarked funds—assets	258,224.66	313,421.40		55,196.74
Trust funds—assets	503,146.29	496,732.50	6,413.79	
Capital assets	1,710,100.00	1,678,200.00	31,900.00	
	<u>\$2,678,477.27</u>	<u>\$2,708,740.02</u>		

LIABILITIES AND  
FUNDS

			Decrease	Increase
Accounts payable	77,350.83	82,343.12	4,992.29	
Earmarked funds	258,224.66	313,421.40	55,196.74	
Trust funds	503,146.29	496,732.50		6,413.79
Capital fund				
Bonded debt	1,710,100.00	1,678,200.00		31,900.00
Current surplus (deficit)				
(a) Available	(15,261.91)	(5,191.20)	10,070.71	
(b) Reserved until collected	144,917.40	143,234.20		1,683.20
	<u>\$2,678,477.27</u>	<u>\$2,708,740.02</u>	<u>\$ 110,220.48</u>	<u>\$ 110,220.48</u>

# CONSOLIDATED

## GENERAL FUND ASSETS

### Cash on hand and in banks

Petty cash and returned cheques	413.20	
National Shawmut Bank of Boston—bond account	1,208.00	
Strafford National Bank		
General account	45,927.91	
Subject to transfer to earmarked cash	7,686.57	
		38,241.34
Payroll account		77.46
Merchants National Bank—school account		1,522.15
		<u>41,462.15</u>

### Taxes receivable

Property taxes—1954	124,724.34	
—prior	2,362.71	
Poll taxes —1954	4,370.00	
—prior	5,912.40	
Unredeemed taxes from tax sales	3,942.52	
		<u>141,311.97</u>
State of N. H. head tax uncollected	14,860.00	
Less—Equity of State of New Hampshire	14,860.00	
		<u></u>

### Miscellaneous assets

Sundry accounts receivable	13,545.67	
Postage meter deposit and inventory of stationery	300.00	
Special advance to finance inventory and accounts receivable of public works department	7,981.10	
Tax deeded properties	2,405.43	
		<u>24,232.20</u>

### Total general fund assets

207,006.32

## TRUST FUND AND EARMARKED FUND ASSETS

Merchants National Bank—special deposits account for earmarked funds	250,538.09	
Add—Cash subject to transfer for general account	7,686.57	
		<u>258,224.66</u>

### Trust fund investments

Uninvested cash in the Strafford National Bank	12,658.06	
Savings bank deposits	185,572.89	
U. S. Government bonds	190,511.00	
Other stocks and bonds	88,405.63	
Equities in real estate	25,998.71	
		<u>503,146.29</u>

## CAPITAL FUND ASSETS

Amount to be provided for retirement of bonds in future years	1,710,100.00	
		<u>\$2,678,477.27</u>

# BALANCE SHEET

## GENERAL FUND LIABILITIES AND SURPLUS

### Accounts payable

Encumbrances—city activity appropriations	\$ 16,000.96		
—school department	9,760.92		
sundry	20,621.07		
Bond coupons not presented	7,440.00		
Deposits for sidewalk construction	754.40		
Amounts withheld from employees for income tax, retirement and sundries	18,588.41		
State head tax collections	2,185.00		
Suspense	2,000.07		
		\$	77,350.83

### Current surplus (deficit)

- (a) Available as measured by excess of cash and  
part of miscellaneous assets over accounts payable (15,261.91)
- (b) Reserved—not available until the following  
receivables are realized:

Tax accounts	141,311.97		
Tax deeded properties	2,405.43		
Working capital advances (part	1,200.00	144,917.40	129,655.49

Total general fund liabilities and surplus			207,006.32
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## TRUST FUND AND EARMARKED FUNDS

Total earmarked funds	258,224.66
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### Trust funds

Principal	468,823.94	
Accumulated income	34,322.35	
		503,146.29

## CAPITAL FUND LIABILITIES

### Bonded debt

City activities, including new schools	1,385,900.00	
Water department	324,200.00	
		1,710,100.00

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\$2,678,477.27

## STATEMENT OF AVAILABLE SURPLUS OR DEFICIT

Year Ended December 31, 1954

Fund balance, January 1, 1954—city activities only		2,499.81
Deduct:		
Adjustments affecting prior year		812.50
		<hr/> 1,687.31
Surplus on 1954 operations, as follows:		
Unexpended 1954 appropriations	39,632.81	
Shortage of revenues actually received compared with budget estimates	(27,655.52)	
Net surplus—1954 operations	<hr/>	11,977.29
Fund balance, December 31, 1954—city activities only		<hr/> 13,664.60
Fund balances (or deficits) of departments:		
Water department	(17,945.79)	
Cemetery department	( 81.04)	
Wentworth Hospital	*( 7,994.10)	
Pacific Mills	( 3,020.38)	
School department	114.80	
Fund balance, (net deficit) other departments	<hr/>	(28,926.51)
Consolidated net deficit, city activities and departments		<hr/> (15,261.91)

\*Without benefit of transfer of 1954 trust fund income of \$8,000.00.

## STATEMENT OF REVENUES—CITY ACTIVITIES

Year Ended December 31, 1954

Assessor	Revenues Received	Budget Estimates	Revenues Over or (Under) Estimates
Building permits	\$ 1,603.00	\$ 1,000.00	\$ 603.00
Reimbursements	95.15	100.00	( 4.85)
City Clerk			
Licenses	1,135.55	1,140.00	( 4.45)
Registration fees	2,713.55	2,125.00	588.55
Rent of auditorium	1,596.50	2,000.00	( 403.50)
Dog licenses	1,719.00	1,500.00	219.00
Rent of equipment	82.50		82.50
Treasurer			
Interest and dividend tax	23,423.06	22,500.00	923.06
N. H. railroad stock tax	13,464.89	14,000.00	( 535.11)
N. H. savings bank tax	2,622.85	4,500.00	( 1,877.15)
Rent of fire station	300.00	300.00	
Miscellaneous	477.02	1,000.00	( 522.98)
Sale of city properties	11,092.57		11,092.57
Payments in lieu of taxes	1,535.37		1,535.37
Tax Collector			
Property taxes—1954	1,078,717.72	1,139,565.00	(60,847.28)
—prior	96,935.71	90,000.00	6,935.71
Poll taxes —1954	10,148.00)		(
—prior	1,998.00)	13,000.00)	( 854.00)
Interest, costs and fees	2,906.29	2,200.00	706.29
Motor vehicle permits	63,067.51	55,000.00	8,067.51
Tax sale redemptions	7,140.72	2,000.00	5,140.72
National bank stock tax	2,174.50	1,850.00	324.50
State head tax fees	3,771.48	3,200.00	571.48
Parking meter collections	19,850.78	20,000.00	( 149.22)
Municipal Court	2,736.28	2,000.00	736.28
Police Department			
Licenses	839.00	790.00	49.00
Fines	1,909.20	1,500.00	409.20
Damage to parking meters	101.00	50.00	51.00
Public Works			
Service charges, rental of equipment and sale of materials	3,166.75	1,150.00	2,016.75

	Revenues Received	Budget Estimates	Revenues Over or (Under) Estimates
Health Department			
Licenses and fees	237.00	290.00	( 53.00)
Sealer of weights and measures	169.98	225.00	( 55.02)
Welfare Department			
Refunds on welfare cases	1,620.79	4,000.00	( 2,379.21)
Parks Department			
Sundry sales and rentals	370.31	500.00	( 129.69)
Library			
Fines and collections	757.45	650.00	107.45
Total for the year	<u>\$1,360,479.48</u>	<u>\$1,388,135.00</u>	<u>\$ (27,655.52)</u>

*Footnote:*

Tax revenues are stated net after the following deductions

Refunds:

1954 property taxes	22.31
Prior property taxes	6,028.97
1954 poll taxes	2.00
Payment of taxes on properties acquired in 1954 tax sale— deducted from collections of prior years taxes	6,356.90



# STATEMENT OF APPROPRIATIONS—CITY ACTIVITIES

Year Ended December 31, 1954

	Original Appropriation	Transfers or Reduction (Addition)	Adjusted Appropriation	Expended	Encumbered	Bal. (Net) Under or (over) Expended
<b>City Council</b>						
Council activities	1,900.00		1,900.00	1,816.68		83.32
Annual audit	3,200.00		3,200.00	3,200.00		
<b>City Clerk</b>						
Administration of office	8,751.00	( 201.25)	8,552.25	8,926.81	25.44	
Elections	3,285.00	( 719.79)	4,004.79	4,004.79		75.00
Vital statistics	75.00		75.00			
Purchase activities	1,744.00	106.47	1,637.53	1,637.53		
<b>Executive Department</b>						
Administration of office	11,600.00	1,882.39	9,717.61	9,520.92	196.69	
Operation of city buildings	19,000.00	( 388.49)	19,388.49	19,388.49		
Civic promotions	2,060.00	( 224.93)	2,284.93	2,284.93		
Civil defense	2,500.00	2,332.31	167.69	167.69		
<b>Finance Department</b>						
Accounting	8,215.00	( 183.94)	8,398.94	8,398.94		
Insurance and retirement	20,100.00	1,788.67	18,311.33	18,311.33		
Treasury activities	6,435.00		6,435.00	6,354.65		80.35
Assessment activities	12,441.00	( 660.19)	13,101.19	13,059.49	41.25	
Collection activities	7,989.00	1.44	7,987.56	7,987.56		
<b>Law Department</b>						
Administration of office	5,090.00	( 2,304.11)	7,394.11	7,394.11		
Planning Board						
Administration of office	300.00		300.00	117.96		182.04
<b>Municipal Court</b>						
Compensation of officials	2,700.00		2,700.00	2,700.00		
<b>Fire Department</b>						
Fire protection	69,350.00		69,350.00	68,350.35		999.65
Street lighting	33,000.00		33,000.00	31,559.40		1,440.60
<b>Police Department</b>						
Police protection	90,516.00		90,516.00	86,914.34	228.71	3,372.95
<b>Public Works Department</b>						
General administration	15,180.00	109.58	15,070.42	15,038.44	31.98	

# STATEMENT OF APPROPRIATIONS—CITY ACTIVITIES (Cont.)

52

	Original Appropriation	Transfers Reduction or (Addition)	Adjusted Appropriation	Expended	Encumbered	Bal. (Net) Under or (over) Expended
Streets and bridges	76,537.00	1,960.60	74,576.40	73,726.83	849.57	
Street cleaning	15,788.00	1,395.57	14,392.43	13,557.92	227.20	607.31
Snow removal	27,715.00	15.57	27,699.43	26,551.83		1,147.60
Refuse disposal	26,875.00	( 3,395.80)	30,270.80	30,270.80		
Sewer maintenance	17,385.00	2,268.36	15,116.64	15,107.35	9.29	
Public Health Department						
Inspection services	3,695.00	100.57	3,594.43	3,590.30	2.31	1.82
District Nursing Association						
Clinical services	2,000.00		2,000.00	2,000.00	2,000.00	
Welfare Department						
Administration and relief	37,020.00	( 6,092.30)	43,112.30	38,322.38	4,755.42	34.50
Old age assistance	24,000.00	1,570.86	22,429.14	20,623.33	1,803.81	
Parks Department						
Recreation program	10,000.00		10,000.00	8,353.77		1,644.23
Maintenance	17,453.00		17,453.00	16,401.29	.31	1,051.40
Public Library						
General Administration	25,000.00	654.61	24,345.39	23,651.76	683.63	68.62
Purchase of books	2,400.00		2,400.00	2,331.38		
School Committee						
City share in operations	50,000.00		50,000.00	50,000.00		19,729.00
Payment of pensions	2,800.00		2,800.00	2,589.12		210.88
Wentworth Hospital						
City share in operations	500,000.00		50,000.00	50,000.00		
Cemetery						
City share in operations	6,500.00		6,500.00	6,500.00		
Financial						
Capital outlay	59,000.00		59,000.00	46,621.95	7,114.50	5,263.55
Expenses of current borrowings	6,200.00		6,200.00	5,189.79		1,010.21
Maturing bonds, other than						
water department	102,270.00	( 16.20)	102,286.20	96,085.35	6,200.85	
School bonds	56,625.00		56,625.00	56,625.00		
County taxes	74,000.00		74,000.00	71,370.22		2,629.78
	<b>\$1,388,135.00</b>		<b>\$1,388,135.00</b>	<b>\$1,326,321.23</b>	<b>\$ 22,180.96</b>	<b>\$ 39,632.81</b>

## STATEMENT OF OPERATIONS—WATER DEPT.

Year Ended December 31, 1954

## REVENUES RECEIVED

Meter rates	\$ 69,846.39
Service piping and sales of pipe	9,275.76
Miscellaneous sales	631.77
Penalties and fines	192.35

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79,946.27

## OPERATING EXPENDITURES

Source of supply labor and supervision	2,887.91	
Pumping station—labor	4,561.30	
—supplies	1,024.77	
Purification supplies and labor	7,621.86	
Power purchased	12,046.24	
Repairs—supply system	1,295.73	
—mains and hydrants	5,156.25	
—services	7,284.40	
Gravity system labor and supplies	273.21	
Distribution—wages and supervision	6,939.87	
—supplies and expenses	2,001.05	
Meter department—labor	3,024.36	
—supplies	303.54	
—salaries of readers	1,412.70	
Salaries—superintendent	1,204.28	
—general office	2,154.81	
Motor vehicle expenses	1,319.91	
Office and general expenses	444.31	
Insurance	910.80	
Taxes	140.82	
Employee retirement	1,659.14	
Interest on bonds	2,743.00	66,410.26
Operating gain (Cash basis, without depreciation)		13,536.01
Capital expenditures from revenue		
New mains and services	8,839.50	
Bond principal payments	17,400.00	26,239.50
Revenue (deficit) for the year		(12,703.49)
Fund balance January 1, 1954 (deficit)		( 5,242.30)
Surplus (deficit) for the year, as above		(12,703.49)
Fund balance (deficit) December 31, 1954		(17,945.79)

## STATEMENT OF OPERATIONS—CEMETERY DEPT.

Year Ended December 31, 1954

## REVENUES RECEIVED

Care and maintenance	\$	2,767.50
Interments		4,615.17
Sale of materials and stores		1,673.80
Sale of lots		3,975.00
Rent of house and tomb		10.00
Transfer of trust fund income		5,500.00
Appropriation from city activities		6,500.00
		<hr/>
		25,041.47

## EXPENDITURES

Salaries and wages	21,396.88	
Employees' retirement	738.34	
Fuel, light and water	338.24	
Gasoline and vehicle expense	74.39	
Repairs, maintenance and supplies	1,902.17	
Insurance	337.26	
Telephone, telegraph and postage	219.48	
Purchase of new equipment	481.00	25,487.76
	<hr/>	<hr/>
Operating surplus (deficit) for the year		( 446.29)
		<hr/>
Fund balance forward, January 1, 1954		365.25
Operating surplus (deficit) for the year		( 446.29)
		<hr/>
Fund balance (deficit) December 31, 1954		( 81.04)

## STATEMENT OF OPERATIONS—PACIFIC MILLS

Year Ended December 31, 1954

## REVENUES RECEIVED

Rent of space	\$	120.00
Sales of steam		28,249.85
	\$	<u>28,369.85</u>

## EXPENDITURES

Salaries and wages	9,149.51	
Fuel oil, coal, electricity and water	20,135.26	
Plant repairs and small tools	306.98	
Supplies	718.21	
Insurance and retirement	454.85	
Telephone, telegraph and postage	115.47	30,880.28
Operating surplus (deficit) for the year		<u>( 2,510.43)</u>
Fund balance (deficit) forward, January 1, 1954		<u>( 5,698.46)</u>
Add		
Operating surplus (deficit) for the year		<u>( 2,510.43)</u>
Deduct		<u>( 8,208.89)</u>
Transfer from earmarked funds as reimbursement for capital outlay in prior year		5,188.51
Fund balance (deficit), December 31, 1954		<u>(3,020.38)</u>

## STATEMENT OF OPERATIONS—SCHOOL DEPARTMENT

Year Ended December 31, 1954

## REVENUES, INCLUDING RECEIVABLES

Appropriations from city	\$ 399,712.00
Tuition fees from other districts	70,021.07
Reimbursements for Area Vocational Program	23,895.91
Sales of material for projects	965.33
Federal aid on current expenses	35,274.46

Total revenues	<u>\$ 529,868.77</u>
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## EXPENDITURES, INCLUDING ENCUMBRANCES

## General administration

Salaries—superintendent and clerical	16,060.00	
Stationery and telephone	1,941.98	
Tax for state-wide supervision	3,720.00	
Employee retirement contribution	20,853.31	
Insurance and bonds	5,622.95	
	<u>48,198.24</u>	

## Operation of schools

Salaries—principals and teachers	329,488.17	
—clerical assistants	3,909.75	
Texts and instructional aids	7,814.84	
Scholars' supplies	14,198.03	
All other instructional expense	10,922.81	
	<u>\$ 366,333.60</u>	

## Building expenses

Salaries of janitors	28,816.93	
Fuel and heat	15,797.75	
Light, water, janitors' supplies	16,487.59	
Repairs to buildings and grounds	5,315.73	
	<u>66,418.00</u>	
Transportation	23,993.78	
Health supervision	6,379.40	

## Miscellaneous

Special fund activities	2,537.05	
Tuition	934.82	
Improvements to building	6,687.41	
New equipment	6,979.46	17,138.74

Total expenditures and encumbrances	<u>528,461.76</u>
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Excess of revenues over expenditures for the year	<u>1,407.01</u>
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Fund balance (deficit) forward from January 1, 1954		(1,459.81)
Operating gain for 1954, as above	1,407.01	
Adjustment of accounts for prior year	167.60	1,574.61
Fund balance, December 31, 1954		<u>114.80</u>



# SCHEDULE OF EARMARKED FUNDS

Year Ended December 31, 1954

## PROCEEDS OF BOND ISSUES

	Balance Jan 1, '54	Receipts	Payments	Balance Dec. 31, '54
Ward Five house	\$ 2,818.19		\$ 2,818.19	
Fire dept. aerial ladder	142.44			142.44
New sewers—1951	4,222.73	2,343.14	2,166.33	4,399.54
Eliot Road bridge	1,911.49			1,911.49
Fairfield Drive	2,148.28		2,095.80	52.48
Cataract Avenue	961.08			961.08
New school equipment	431.19		431.19	
New elementary school	82,215.72		40,361.55	41,854.17
Water bonds—1951	983.58			983.58
Hospital equipment	5,422.23	(1) 2,878.25	8,300.48	
1952 improvement and construction bonds	25,859.28		(2) 21,577.32	4,281.96
Water dept. filter beds	579.68			579.68
Dover Hospital construction	70,486.27	(3) 123,689.48	178,441.47	15,734.28
School construction and equipment	24,673.82		21,432.22	3,241.60
Sewer construction—1954	71,190.50		70,803.64	386.86
Water bonds—1954		180,705.40	(3) 41,426.55	139,278.85
Central Avenue construction		29,801.68		29,801.68
Total bonds funds	\$ 294,046.48	\$ 339,417.95	\$ 389,854.74	\$ 243,609.69

## SPECIAL COLLECTIONS

Dog licenses		1,643.50	1,643.50	
Vending machines	33.10	45.65	35.56	43.19
Planning Board—maps	107.55	84.50	96.06	95.99
Municipal Court	236.21	7,171.26	7,407.47	
Garage fire claim	4,401.73		3,390.73	1,011.00
Health dept. sealing		273.65	275.65	( 2.00)
Bellamy Park concessions	157.05	183.95		341.00
Library—miscellaneous	24.30	61.34		85.64
School music fund	68.64			68.64
School lunch program	7,238.35	40,479.86	42,285.01	5,433.20
Parking meters		19,831.78	19,851.78	( 20.00)
School gymnasium rentals		840.00	79.00	761.00
Mill—steam reserve	3,143.75	2,044.76	5,188.51	
Guppy Farm fire loss	3,964.24			3,964.24
Court House parking lot		500.00	331.93	168.07
Hospital X-ray equipment		(1) 2,665.00		2,665.00
Total earmarked funds	\$ 313,421.40	\$ 415,243.20	\$ 470,439.94	\$ 258,224.66

(1) Donations by local citizens and organizations.

(2) Includes \$17,241.68 transferred to Central Avenue construction.

(3) Includes temporary loan of \$35,000.00 from 1954 Water Bonds, grant of \$68,549.68 from State of N. H. and \$20,139.80 from private citizens, trust funds and bequests.

## STATEMENT OF TAX ACCOUNTS

Year Ended December 31, 1954

	1954 Taxes		Prior Years Taxes	
	Property	Polls	Property	Polls
Total assessed valuation	\$ 25,446,999.00			
Tax rate	48.50			
Balance January 1, 1954			113,507.91	25,366.90
Committed to tax collector	1,234,188.52	15,340.00		
Timber, school and bank stock taxes	3,846.28			
Taxes added to list	2,229.45	166.00	60.00	106.00
Overpayments and refunds	22.31			
Corrections and adjustments				10.00
Total charges to collector	\$1,240,286.56	\$ 15,506.00	\$ 113,567.91	\$ 25,482.90
Accounted for as follows:				
Collections turned over to treasurer	1,080,908.53	10,150.00	109,327.58	1,998.00
Authorized abatements	34,653.69	986.00	1,877.62	17,572.50
Uncollected, Dec. 31, 1954	124,724.34	4,370.00	2,362.71	5,912.40
	\$1,240,286.56	\$ 15,506.00	\$ 113,567.91	\$ 25,482.90

## AGE ANALYSIS OF UNPAID TAXES PRIOR TO 1954

	Property	Polls
Levied for the year 1953	2,063.21	1,286.00
1952	299.50	1,148.00
1951		1,686.40
1950		1,792.00
	2,362.71	5,912.40

## SUMMARY OF TRUST FUND BALANCES

December 31, 1954

	Principal	Accumulated Income
Cemetery		
Perpetual care funds	\$ 213,308.89	\$ 6,599.89
Special funds for other cemetery purposes	12,306.56	6,460.65
Dover Public Library		
Funds for the purchase of books, general maintenance and other library purposes	28,532.51	4,404.80
Dover School District		
Funds for sundry school purposes	4,255.00	3,427.25
Park Department		
Funds for the care of parks	14,800.00	2,595.81
Trust funds for poor relief	8,000.00	966.21
Wentworth Hospital		
Free bed funds and general maintenance funds	176,553.37	8,593.70
Special purpose hospital funds	11,067.61	1,284.04
	<u>\$ 468,823.94</u>	<u>\$ 34,332.35</u>

## STATEMENT OF BONDED DEBT

December 31, 1954

	Rate	Balance Dec. 31, '54	Paid in 1954	
			Principal	Interest
CITY ACTIVITIES				
New City Hall—1935	2½	\$ 4,000.00	\$ 4,000.00	\$ 150.00
Construction and equipment—1945	2	3,500.00	3,500.00	140.00
Construction and equipment—1946	1½	12,400.00	6,200.00	279.00
Construction and equipment—1947	1½	6,000.00	9,000.00	225.00
Improvement bonds—1948	1¾	53,000.00	10,000.00	1,102.50
Improvement and equipment—1949	1¾	45,000.00	5,000.00	875.00
School bonds—1950	1½	730,000.00	45,000.00	11,625.00
Fire department equipment—1951	1¾	21,000.00	3,000.00	420.00
Sewer bonds—1951	1¾	21,000.00	3,000.00	420.00
Sewer bonds—1952	1.60	13,000.00	2,000.00	240.00
Street bonds—1952	1.60	70,000.00	10,000.00	1,280.00
Departmental equipment—1952	1.60	51,000.00	11,000.00	992.00
School bonds—1953	2¾	95,000.00	5,000.00	2,750.00
Sewer bonds—1953	2¾	71,000.00	4,000.00	2,062.50
Hospital bonds—1953	2¾	190,000.00	10,000.00	5,500.00
Total city proper		\$1,385,900.00	130,700.00	\$ 28,061.00

## WATER DEPARTMENT

Water works extension—1947	1½	10,200.00	3,400.00	204.00
Water works—1948	1¾	4,000.00	1,000.00	87.50
Water bonds—1950	1¾	102,000.00	7,000.00	1,907.50
Water bonds—July 1, 1952	1.60	16,000.00	2,000.00	288.00
Water works equipment—1952	1.60	12,000.00	4,000.00	256.00
Water bonds—1954		180,000.00		
Total water bonds		\$ 324,200.00	\$ 17,400.00	\$ 2,743.00
Total bonded debt		\$1,710,100.00	\$ 148,100.00	\$ 30,804.00

## ANALYSIS OF FUNDED DEBT MATURITIES

Due in year		For City	Water
		Activities	Department
1955		\$ 127,700.00	\$ 17,400.00
1956		114,200.00	27,400.00
1957		108,000.00	27,400.00
1958		108,000.00	20,000.00
1959		103,000.00	19,000.00
1960		86,000.00	19,000.00
1961		83,000.00	18,000.00
1962		77,000.00	18,000.00
1963		69,000.00	16,000.00
1964 through 1973		510,000.00	142,000.00
		\$1,385,900.00	\$ 324,200.00



# MUNICIPAL SERVICE DIRECTORY

**EMERGENCY CALLS**—Call "Operator," say "Emergency Fire," or "Emergency Police," give the address and telephone number from which you call, and the name of the city or town.

**THESE NUMBERS MAY SAVE YOUR LIFE OR PROPERTY!!!**

Wentworth Hospital . . . . . 340

Fire . . . . . 185

Police . . . . . 38

TYPE OF INFORMATION NEEDED	OFFICE TO CALL	TEL. NO.
Administration	Mayor	892
Assessed Valuations	Assessor	1565
Auditorium (City Hall)	City Clerk	328
Auto Registration	Collector	203
Beano Licenses	Police Department	38
Bicycle Licenses	Police Department	38
Birth Certificates	City Clerk	328
Building Permits	Building Inspector	1565
Burial Permits	City Clerk	328
Cemetery	Cemetery Department	1510
Cemetery Deeds	City Clerk	328
City Council	Mayor's Office	892
Civil Defense	Office of Civil Defense	892
Death Certificates	City Clerk	328
Dog Licenses	City Clerk	328
Elections	City Clerk	328
Engineering	City Engineer	1312
Entertainment Licenses	City Clerk	328
Fire—Emergency Only	Fire Department	185
Fire Permits	Fire Department	840
Garbage Collection	Public Works Department	173 or 1312
Health and Sanitation	Health Department	1562
Hospital	Wentworth Hospital	340
Library	Dover Public Library	856
Licenses	City Clerk	328
Marriage Certificates	City Clerk	328
Milk Inspection	Health Department	1562
Mill Properties	Public Works Department	1312
Motor Vehicle Permits	Collector	203
Mortgages and Cond'l Sales Recordings	City Clerk	328
Nurse, District	District Nursing Office	820
Ordinances, City	City Clerk	328
Parks	Park Department	173 or 1312
Payments by City	Treasurer's Office	1565
Playgrounds	Park and Recreation Department	1312
Plumbing Permits	Plumbing Inspector	1521
Police	Police Department	38
Purchasing	City Clerk	328
Recreation	Recreation Department	1312
Red Cross	Red Cross Office	820
Dedevelopment Planning	Housing Authority	327
Refuse Collection	Public Works Department	173 or 1312
Relief	Welfare Department	1562
Schools	School Department	10
Sewers	Public Works Department	173 or 1312
Street Lights	Police Department	38
Streets and Highways	Public Works Department	173 or 1312
Tax Assessments	Assessor	1565
Tax Collections	City Collector	203
Tree	Park Department	173 or 1312
Water Bills	City Collector	203
Water Supply	Water Department	173 or 1562
Weights and Measures	Health Department	1562
Zoning Restrictions	Building Inspector	1565





